

Meeting Date: 9/10/08

# AGENDA REPORT

Agenda Item # 7B-6

Santa Clara



City of Santa Clara, California



**DATE:** September 10, 2008

**TO:** City Manager for Council Action

**FROM:** Director of Finance

**SUBJECT:** Approve Services Agreement With TopDown Consulting, Inc. for the Budget System Upgrade (Hyperion Planning)

## EXECUTIVE SUMMARY:

As part of the FHRMS Project, the City implemented Hyperion Planning in January 2005 to support the City's budget development process. In FY 2007-08, Council approved the FHRMS project budget for the upgrade of the Hyperion system including the implementation of a newly available module that will provide the same or better functionality in terms of support and business process. On August 26, 2008, Council approved the Oracle License and Services Agreement (OLSA) and related Ordering Document for Hyperion Planning Licenses. The proposed services agreement with TopDown Consulting, Inc. is for consulting services to support the upgrade of Hyperion Planning as anticipated in the purchase of the new licenses. The services agreement contains the terms and conditions for the budget system upgrade.

## ADVANTAGES AND DISADVANTAGES OF ISSUE:

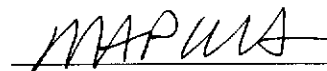
Approval of the services agreement will allow the City to continue to run vendor supported software for City-wide budget applications by upgrading the software to a supported version of the software. The disadvantage is the cost of the upgrade project.

## ECONOMIC/FISCAL IMPACT:

The cost of the service agreement is \$73,600. Appropriations are available for the budget system upgrade in the FHRMS Project (539-3363-80100-6501)

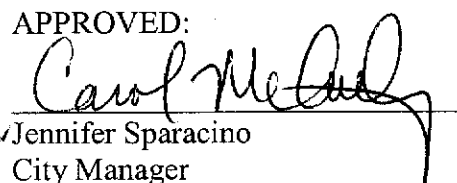
## RECOMMENDATION:


That the Council approve and authorize the City Manager to execute the Services Agreement with TopDown Consulting, Inc. for the Budget System Upgrade (Hyperion Planning) in the amount of \$73,600.

  
Mary Ann Parrot  
Director of Finance

Certified as to Availability of Funds:  
539-3363-80100-6501 \$73,600



APPROVED:  
  
Jennifer Sparacino  
City Manager

  
Mary Ann Parrot  
Director of Finance

MAJORITY VOTE OF COUNCIL

## Documents Related to this Report:

- 1) Agreement for Services with TopDown Consulting, Inc.

CITY OF SANTA CLARA  
AGENDA MATERIAL ROUTE SHEET

SUBJECT: Agreement with Top Down Consulting Council Date: 9/16/08

**CERTIFICATION**

The proposed Agreement with Top Down Consulting  
Regarding Hyperion Planning Upgrade Services  
has been reviewed and is hereby certified.

**PUBLICATION REQUIRED:**

The attached Notice/Resolution/Ordinance is to be published \_\_\_\_\_ time(s) at least \_\_\_\_\_ days before the scheduled meeting/public hearing/bid opening/etc., which is scheduled for \_\_\_\_\_, 200\_\_.

**AUTHORITY SOURCE FOR PUBLICATION REQUIREMENT:**

**Federal Codes:**

Title \_\_\_\_\_ U.S.C. § \_\_\_\_\_  
(Titles run 1 through 50)

**California Codes:**

Code \_\_\_\_\_ § \_\_\_\_\_  
(i.e., Government, Street and Highway, Public Resources)

**Federal Regulations:**

Title \_\_\_\_\_ C.F.R. § \_\_\_\_\_  
(Titles run 1 through 50)

**California Regulations:**

Title \_\_\_\_\_ California Code of Regulations § \_\_\_\_\_  
(Titles run 1 through 28)

**City**

City Charter § \_\_\_\_\_ (i.e., 1310. Public Works Contracts. Notice published at least once at least ten days before bid opening)

City Code § \_\_\_\_\_

1. As to City Functions, by
2. As to Legality, by
3. As to Environmental  
Impact Requirements, by
4. As to Substance, by

MAP  
Department Head

Julia  
City Attorney's Office CAO # 06.1130

\_\_\_\_\_  
Director of Planning and Inspection

\_\_\_\_\_  
City Manager